



**Town of Fairfax**  
**Select Board Meeting**  
**September 10, 2018 – 7:00pm**

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The drafted minutes presented below are unapproved subject to corrections and/or additions at the next Selectboard meeting. Those corrections and/or additions will be written to an amended version of the minutes, which will also be made available to the public.

**Selectboard Members Present:** Steven Cormier; Chair, Randy DeVine; Vice-Chair, Stephen Bessette, Duane Leach and Sheri Rainville.

**Public Present** Jeff Harms, Carrie Germaine, Brett Philips, Kathy Jochim

**Employees Present:** Brad Docheff (Town Manager), Tim Germaine and Deb Woodward

**Call to Order:** S. Cormier called the meeting to order at 7:00 pm.

**Announcements:** None

**Minutes:** 8-20-18 S. Bessette made the motion to accept the minutes as written, seconded by Duane all in favor.

**Accounts Payable & Payroll Warrants:** The Town and Utility warrants were reviewed by S. Bessette, all approved by Board.

**Public Comment:** None

**Correspondence:**

- Access Permit Application submitted by Scott Russell for Comette Rd was approved. S. Bessette made the motion, seconded by Duane, all in favor.

**Fairfax Rescue:** Discussion was tabled until representatives from rescue were present.

**Verizon- Contract Proposal:** The question was, does the town wish to move forward? Discussion was had by the Selectboard Board and Town Manager. Questions were raised, Brad will reach out to Andrew Davis (Rep for Verizon) to discuss in more detail. Further meetings will continue.



**Brad Docheff- Town Manager:** Updates

- Casella- working on pick up list, possible contract extension before the current one expires,
- Crosswalk- Has been permitted from the State for some time now. Working on the bid process.
- Sidewalks- Allowing for the weather, Don Weston should be breaking ground later this week. Construction will start on the Hunt St. end.
- VLCT- The town fair is October 3<sup>rd</sup> and 4<sup>th</sup>. Brad will be attending to represent Fairfax. Randy made the motion to delegate Brad to represent Fairfax, seconded by Sheri, all in favor.
- Reminder letters for past due dog licenses will be going out.
- Town reappraisal was last scheduled for 2015. That contract was terminated. With money still allocated for it, we need to move forward to have completed in the near future.

**Fairfax Rescue: Issue with finance:**

Several months ago issues came to light over finances. The town just became aware of the concern and invited the Board of Directors to a meeting. Kathy Jochim; Vice President, Board of Directors and Brett Philips; Board Member came to the meeting. The former treasurer of Fairfax Rescue flagged concerns over documentation, receipts and payroll. The board did an internal procedural audit, then afterwards called in a third party accounting firm to audit procedures as well. To their satisfaction they didn't find fraudulent activity. They acknowledge a lack of procedures and practices. They are working on several areas for improvement. The Town of Fairfax and other local towns contribute to the Rescue's budget yearly. It is in the Town's best interest when donating money to make sure funds are handled properly. The Rescue is a privately funded and run 501(C)3 non-profit business; the Town of Fairfax has no control over their decisions but advised more transparency and record sharing to make the public aware of any internal issues.

**Other Business: None**

**Adjournment:**

At 8:15 S. Bessette made the motion to adjourn, seconded by Duane, all in favor.

The minutes were respectfully submitted by Amy Sears, Admin. Asst. to the Selectboard

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Steven Cormier- Chair

**Fairfax Selectboard**

**\*\* The recorded meeting is available through LCATV or the Town's website. \*\***